

**KENTUCKY BOARD OF LICENSED  
DIABETES EDUCATORS (KBLDE)  
Meeting Minutes – July 21, 2020**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held via ZOOM on July 21, 2020.

Members Present

Dr. Kristen Stakelin, Board Chair  
Paula Miller  
Larry Brown  
Daniel Stinnett  
Pamela Rickerson

Dept. of Professional Licensing Staff

Megan Norton, Board Administrator  
Chessica Nation, Admin Section Supervisor  
Dr. Michael Newman, Commissioner

Others

Leah Boggs, Attorney, Office of Legal Services

Members Absent

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**CALL TO ORDER**

Dr. Stakelin, Board Chair, called the meeting of the Kentucky Board of Licensed Diabetes Educators to order at 10:01 a.m. A quorum was present.

**APPROVAL OF THE MINUTES**

Mr. Brown made a motion to approve the minutes of the April 21, 2020 regular meeting. Ms. Miller seconded and the motion carried.

**FINANCIAL REPORT**

The financial statement for the months of April, May and June 2020 were presented to the Board for review. No further action was required.

**DPL UPDATE**

Dr. Newman advised he had no update at this time. Meetings will continue to be held via teleconference until further notice.

**BOARD CHAIR REPORT**

Dr. Stakelin advised a current supervisor, concerned about the in person meeting requirements for supervisee and supervisor, had approached her asking if this could be done via teleconference given COVID-19. She advised she had been in contact with Ms. Boggs to begin drafting a memo for the Board to review.

Dr. Stakelin requested the assistance of Ms. Boggs on what was needed to move forward to update the statutes and regulations referencing AADE and NCBDE, who have both changed their name and

credential. The American Association of Diabetes Educators (AADE) is now The Association of Diabetes Care and Education Specialists (ADCES). The National Certification Board of Diabetes Educators (NCBDE) is now Certification Board for Diabetes Care and Education (CBDCE). Ms. Boggs will research and prepare the information for the next meeting.

### **BOARD COUNSEL'S REPORT**

Ms. Boggs presented a memo she had drafted to omit the requirement for in person supervision meetings for Apprentice Permit holders and their supervisors during the current state of emergency. After review of the memo, Dr. Stakelin made a motion to approve. Ms. Miller seconded the motion and it carried. Ms. Norton will have the memo added to the website and distribute amongst licensees.

### **OLD BUSINESS**

Ms. Norton advised she had followed up with DPL programmers to have the renewal audits placed online for next year. Ms. Norton advised she was advised this was unable to be programmed based on 201 KAR 45:130 Section 5 (1) *In January following the renewal period, the board shall annually conduct a random audit of up to fifteen (15) percent of licensees and permit holders from the preceding renewal period.* After review, Dr. Stakelin made a motion to allow Ms. Boggs to begin drafting the proper documents to change the wording of this regulation to allow for audits during the renewal period. Mr. Brown seconded the motion and it carried.

After further discussion, Dr. Stakelin made a motion to allow Ms. Boggs to begin drafting the proper documents to update 201 KAR 45:130 Section 2 to make it clear continuing education courses must have a focus and objective on diabetes care and education. Mr. Stinnett seconded the motion and it carried. Ms. Boggs will begin working on these requests for the next meeting.

### **NEW BUSINESS**

The Licensure Status report was reviewed. No action is required.

### **APPLICATION COMMITTEE REPORT**

The Applications Committee made a motion to approve the following:

Samantha Norris- Apprentice Permit- Approved

Bonnie Ferguson- Apprentice Permit- Approved

Martha Bailey- Apprentice Permit- Approved

Jennifer Walker- Master Licensed Diabetes Educator- Approved

Dr. Stakelin made a motion to approve the application recommendations. Ms. Miller seconded the motion and it carried.

Kelly Richards- Reinstatement- Ms. Richards provided the additional information requested for a Continuing Education course previously submitted for reinstatement. The Board unanimously voted to approve the course.

Michelle Zoellner- Audit Update- Ms. Zoellner submitted the additional information requested for a Continuing Education course previously submitted for her annual audit. The Board voted 4-1 to approve the course.

### **FUTURE MEETINGS**

The next Regular Board Meeting will be held October 20, 2020 at 10:00 a.m. hosted by the Department of Professional Licensing

### **ADJOURNMENT**

With no further business to discuss, Dr. Stakelin made a motion to adjourn the meeting at 11:21 a.m.