

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Special Meeting Minutes – December 13, 2018**

A special meeting of the Kentucky Board of Licensed Diabetes Educators was held at the UK Barnstable Brown Diabetes Center 2195 Harrodsburg Road Lexington, KY 40504 Suite T2121

Members Present

Kim Coy DeCoste

Tami Ross, Board Chair

Larry Smith

Dr. Carrie L. Isaacs

Dr. Kristen Stakelin, Secretary

Dept. of Professional Licensing Staff

Others

Members Absent

CALL TO ORDER

A special board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Tami Ross, Board Chair, at 2:25 PM on December 13, 2018 at the UK Barnstable Brown Diabetes Center 2195 Harrodsburg Road Lexington, KY 40504 Suite T2121

SPECIAL MEETING

The Board reviewed 2019 KBLDE meeting dates as 1/15/19, 4/16/19, 7/16/19, and 10/15/19.

The Board continued to revise the frequently asked questions on the KBLDE website and it was acknowledged that the web revisions to the site itself are progressing slowly. The Board pulled up the KBLDE website as well as copies of the FAQ's and the regulations. They then proceeded to craft several new FAQ's, as well as revise existing FAQ's that needed more clarity. The Board also arranged the order of the FAQ's by similar topics, and then into an order that flowed from more general questions to more specific questions, and that would most likely be the order in which people would search for a question.

The Board also reviewed how to direct an individual that did not find the answer they needed in the FAQ's. This information is listed at the end of the FAQ's, but discussed it may need to be added to the beginning as well.

The Board discussed the need to show/ define a pathway from apprentice status to LDE status.

The approval of the revised FAQ's will occur at the next regularly scheduled board meeting on January 15th 2019.

It was discussed that although Kim DeCoste and Carrie Isaacs will no longer be on the board, they will get compensation for both special meetings (9/13/18 and 12/13/18). Ms. DeCoste and Ms. Isaacs were thanked for their longstanding service to the board.

ADJOURNMENT

With no further business to discuss, Tami Ross made a motion to adjourn the meeting at 4:45 p.m. The motion was seconded by Larry Smith. The motion carried unanimously.