

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – April 21, 2020**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held via ZOOM on April 21, 2020.

Members Present

Dr. Kristen Stakelin, Board Chair
Paula Miller
Larry Brown
Daniel Stinnett
Pamela Rickerson

Dept. of Professional Licensing Staff

Megan Norton, Board Administrator
Chessica Nation, Admin Section Supervisor
Kevin Winstead, DPL Legal Counsel
Robin Vick, Fiscal Section Supervisor
Dr. Michael Newman, Commissioner

Members Absent

Others

Leah Boggs, Attorney, Office of Legal Services

CALL TO ORDER

Dr. Stakelin, Board Chair, called the meeting of the Kentucky Board of Licensed Diabetes Educators to order at 10:01 a.m. A quorum was present.

APPROVAL OF THE MINUTES

Ms. Rickerson made a motion to approve the minutes of the January 21, 2020 regular meeting. Mr. Brown seconded and the motion carried.

FINANCIAL REPORT

The financial statement for the months of January and February 2020 were presented to the Board for review. No further action was required.

DPL UPDATE

Dr. Newman presented the Memorandum of Agreement between the Board and the Department of Professional Licensing for the next budget cycle. After review, Dr. Stakelin made a motion to accept the agreement. Mr. Brown seconded and the motion carried.

BOARD COUNSEL'S REPORT

Mr. Winstead introduced himself to the Board and explained his role within the Department. He advised Leah Boggs would be taking over as Board Attorney. Dr. Stakelin provided Ms. Boggs an update as to projects the previous Board Attorney was working on. Ms. Boggs will research and follow up at the next meeting.

Mr. Winstead presented the Memorandum of Agreement between the Board and the Office of Legal Services. After review, Mr. Brown made a motion to accept the agreement. Ms. Miller seconded the motion and it carried.

BOARD CHAIR REPORT

Dr. Stakelin shared an article about the affects COVID-19 can have on the diabetic community.

OLD BUSINESS

Ms. Norton and Ms. Nation will follow up with DPL programmers to attempt to have the audit process put online prior to the next renewal period.

NEW BUSINESS

The Licensure Status report was reviewed. No action is required.

APPLICATION COMMITTEE REPORT

The Applications Committee made a motion to approve the following:

Lysette Daniels Apprentice Permit- Approved

Kathryn Hall- Apprentice Permit- Approved with Provisions

Gina Pariser- Reinstatement- Approved

Rick Loudermelt- Reinstatement- Approved

Kelly Richards- Reinstatement- Deferred

Dr. Stakelin made a motion to approve the application recommendations. Ms. Miller seconded the motion and it carried.

The applications committee also reviewed the 2019-2020 Renewal Audits. The motion to approve was made by Ms. Miller, seconded by Dr. Stakelin and it carried.

FUTURE MEETINGS

The next Regular Board Meeting will be held July 21, 2020 at 10:00 a.m hosted by the Department of Professional Licensing

ADJOURNMENT

With no further business to discuss, Dr. Stakelin made a motion to adjourn the meeting at 11:30 a.m.