

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – April 19, 2022**

A meeting of the Kentucky Board of Licensed Diabetes Educators was hosted by the Department of Professional Licensing on April 19, 2022.

Members Present

Paula Miller
Daniel Stinnett
Pamela Rickerson
Larry Brown
Lara Fakunle

Dept. of Professional Licensing Staff

Megan Bradford, Board Administrator
Chessica Nation, Admin Section Supervisor
Kevin Winstead, DPL Commissioner

Others

Daniel Leffel, Office of Legal Services

Members Absent

CALL TO ORDER

Mr. Stinnett, Board Chair, called the meeting of the Kentucky Board of Licensed Diabetes Educators to order at 10:03 a.m. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Brown made a motion to approve the minutes of the January 18, 2022 regular meeting. Ms. Miller seconded and the motion carried.

FINANCIAL REPORT

The financial statement for the months of January, February and March 2022 were presented to the Board for review. No further action was required.

DPL UPDATE

Mr. Winstead introduced Daniel Leffel from the Office of Legal Services who would be taking over as Board Attorney.

Mr. Winstead advised the State of Emergency was effectively ended by SJR1 on March 21. He advised DPL staff has made the appropriate adjustments to the licensing system and sent all licenses notification that the emergency has ended.

Mr. Winstead touched on a few different bills that passed that could affect the Board in the future, HB188 and HB91. He also advised meetings would continue on hybrid schedule. Members are welcome to attend in person or via ZOOM.

Mr. Winstead present the memorandum of agreements between the Board and the Department of Professional Licensing and the Office of Legal Services. After discussion, Ms. Miller made a motion to accept the agreement with the Department of Professional Licensing. Mr. Brown seconded the motion and it carried. Mr. Brown made a motion to accept the agreement with the Office of Legal Services. Ms. Miller seconded the motion and it carried. Mr. Stinnett, as chair will sign both agreements and return them to Ms. Bradford.

BOARD CHAIR REPORT

Mr. Stinnett advised he had no report at this time.

BOARD COUNSEL'S REPORT

Mr. Leffel advised he had no updates at this time but looks forward to working with the Board.

OLD BUSINESS

Ms. Bradford advised she would be putting together a training for members on how to review renewal audits in the eService system. She advised she should have this ready by the July meeting so it can be reviewed before the next renewal cycle opens in the fall.

Ms. Bradford advised as Mr. Winstead had said earlier that all licensees were notified that the state of emergency had ended, but 85 licensees have not yet renewed their licenses. She advised she would continue to notify them of the required renewal until their expiration date of June 19.

NEW BUSINESS

The Licensure Status report was reviewed. No action is required.

APPLICATION COMMITTEE REPORT

The Applications Committee reviewed the following:

Basema Habash- Apprentice Permit

Kayla Maynard- Apprentice Permit

Brenda Weedman- Master Licensed Diabetes Educator

Lisa Williams- Master Licensed Diabetes Educator

Mr. Stinnett made a motion to approve the applications committee recommendations. Ms. Miller seconded the motion and it carried.

FUTURE MEETINGS

The next Regular Board Meeting will be held July 19, 2022 at 10:00 a.m. hosted by the Department of Professional Licensing.

ADJOURNMENT

With no further business to discuss, Ms. Miller made a motion to adjourn the meeting at 10:47 a.m. Mr. Brown seconded the motion and it carried.