

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – October 17, 2023**

A meeting of the Kentucky Board of Licensed Diabetes Educators was hosted by the Department of Professional Licensing on October 17, 2023.

Members Present

Kelsey Hatton
Blair Lykins
Lara Fakunle

Dept. of Professional Licensing Staff

Chelsey Moye, Board Administrator
Kristen Lawson, DPL Commissioner
Jamar Carter, Admin Section Supervisor
Courtney Cook, Fiscal Section Supervisor
Jenna Wells, Fiscal Administrator

Members Absent

Larry Brown
Daniel Stinnett

Others

Sara Janes, Office of Legal Services

CALL TO ORDER

Dr. Fakunle called the meeting to order at 10:06 a.m.

APPROVAL OF THE MINUTES

Ms. Lykins made a motion to approve the minutes of the July 18, 2023, regular meeting. Ms. Hatton seconded, and the motion carried.

FINANCIAL REPORT

The financial statement for the months of July, August and September 2023 were presented to the Board for review. No further action was required.

DPL UPDATE

Commissioner Lawson mentioned that the department has been approved to hire one supervisor and two new board administrator positions to help lighten the workload on all employees. No other update at this time.

BOARD CHAIR REPORT

No board chair report at this time.

BOARD COUNSEL'S REPORT

Ms. Janes presented the drafted supervisor letter to the board. Mr. Stinnett, via email, approved the letter to be sent out. The board agreed to the Supervisor letter and made a motion to start as of today sending those to all supervisors when initial applications are coming in. Ms. Lykins made a motion to approve the supervisor letter and to begin on 10/17/2023. Ms. Hatton seconded, and the motion carried.

Ms. Janes discussed regulations that the board members need to review. She proceeds to let the board members know that there are regulations expiring in 2024 that the board will need to start looking into for revisions. Ms. Janes encouraged the board members to investigate all the regulations to make notes for revisions especially those expiring in 2024. Those revisions and regulations will be discussed at the next board meeting in January. She encouraged to have one or more be on a regulations committee to sit down and go through each one to ensure there are no changes that need to be made. Dr. Fakunle and Ms. Lykins volunteered to be on the committee. All will be discussed in January 2024.

OLD BUSINESS

No old business was reviewed.

NEW BUSINESS

Boards and Commissions Support Specialist, Chelsey Moye presented the licensure status report to the board.

The board differed discussing to schedule the upcoming board meetings of 2024 until next meeting. The next meeting is in January.

The board reviewed the letter from UK regarding the board's FAQ's. Ms. Janes, board counsel, stated that this cannot be changed due to our regulations and statute. All apprentices hold permits, not licenses until they have met the criteria to be licensed. The board recommended that Ms. Janes would draft a letter to UK stating their position on their concern for the boards FAQ's and why it cannot be changed. Ms. Lykins motioned for the letter to be sent on behalf of the board indicating the statute which prevents anything changing. Ms. Hatton seconded, and the motion carried.

APPLICATION COMMITTEE REPORT

The board reviewed the following applications & made the following recommendations:

- 1 Diabetes Educator Reinstatement Approved
- 2 Master Licensed Diabetes Educator Approved
- 2 Licensed Diabetes Educator Approved
- 2 Supervisor Change Approved

Ms. Lykins made a motion to approve the Board's recommendations, Ms. Hatton seconded the motion and it carried.

TRAVEL

There was no travel for this meeting.

FUTURE MEETINGS

The next board meeting is scheduled for January 16, 2024, at 10:00 a.m. hosted by the Department of Professional Licensing.

ADJOURNMENT

Ms. Hatton made a motion to adjourn the meeting at 10:50am a.m. Ms. Lykins seconded the motion and it carried.