

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – July 18, 2023**

A meeting of the Kentucky Board of Licensed Diabetes Educators was hosted by the Department of Professional Licensing on April 18, 2023.

Members Present

Kelsey Hatton
Daniel Stinnett
Blair Lykins
Lara Fakunle

Dept. of Professional Licensing Staff

Chelsey Moye, Board Administrator
Kristen Lawson, DPL Commissioner
Jamar Carter, Admin Section Supervisor
Courtney Cook, Fiscal Section Supervisor
Jenna Wells, Fiscal Administrator

Members Absent

Larry Brown

Others

Sara Janes, Office of Legal Services

CALL TO ORDER

Mr. Stinnett, Board Chair, called the meeting to order at 10:01 a.m.

APPROVAL OF THE MINUTES

Dr. Fakunle made a motion to approve the minutes of the April 18, 2023, regular meeting. Ms. Hatton seconded, and the motion carried.

FINANCIAL REPORT

The financial statement for the months of April, May and June 2023 were presented to the Board for review. No further action was required. Courtney cook, fiscal section supervisor, introduced the new fiscal administrator, Jenna Wells, to the board.

DPL UPDATE

Commissioner Lawson mentioned that the department has been approved to hire one supervisor and two new board administrator positions to help lighten the workload on all employees. No other update at this time.

BOARD CHAIR REPORT

Mr. Stinnett mentioned that his term expires in November, 2023. He stated that he was going to step down at this time. The board will receive a new appointment when his term expires.

BOARD COUNSEL'S REPORT

Ms. Janes had an update regarding the board changing the name to match the national name. Sara believed since it was a technical issue it could be changed at the last meeting; however, after looking into it, it will have to be a regulation change.

Ms. Janes presented the drafted supervisor letter to the board. Dr. Fakunle asked if the letter was a pre-approval letter and would hold up applications. Ms. Janes explained this was going to be sent out to supervisors after they have been approved for apprentices. This letter is to help supervisors aware of their duties and to match what other boards send out to supervisors. It would not hold up applications at all. Ms. Janes encouraged the board members to look over the letter and at the next meeting in October discuss any concerns or revisions that need to be made.

Ms. Janes discussed 201 KAR 45:110 *Supervision and Work Experience* may need some revisions. She explained the verbiage is confusing and can be misled. She proceeds to let the board members know that there are regulations expiring in 2024 that the board will need to start looking into for revisions. Ms. Janes encouraged the board members to investigate all the regulations to make notes for revisions especially those expiring in 2024. Those revisions and regulations will be discussed at the next board meeting.

OLD BUSINESS

No old business was reviewed.

NEW BUSINESS

Boards and Commissions Support Specialist, Chelsey Moye presented the licensure status report to the board.

APPLICATION COMMITTEE REPORT

Ms. Hatton moves, and Dr. Fakunle seconds entering into closed session at 10:30a.m. pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding pending litigation and applications.

Dr. Fakunle moves and Ms. Hatton seconds to return to open session and the motion carried.

Board Chair Mr. Stinnett announces time returned to open session at 10:48am.

The board reviewed the following applications & made the following recommendations:

- 1 Diabetes Educator Reinstatement Approved
- 1 Diabetes Educator Reinstatement Denied- needing CEU Certificate verification
- 1 Licensed Diabetes Educator Approved

Ms. Lykins made a motion to approve the Board's recommendations, Dr. Fakunle seconded the motion and it carried.

TRAVEL

There was no travel for this meeting.

FUTURE MEETINGS

July 18, 2023, Meeting Minutes

The next board meeting is scheduled for October 17, 2023, at 10:00 a.m. hosted by the Department of Professional Licensing.

ADJOURNMENT

Dr. Fakunle made a motion to adjourn the meeting at 10:51am a.m. Ms. Hatton seconded the motion and it carried.