

**KENTUCKY BOARD OF LICENSED  
DIABETES EDUCATORS (KBLDE)  
Meeting Minutes – July 16, 2019**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Department of Professional Licensing on July 16 2019.

Members Present

Tami Ross, Board Chair  
Dr. Kristen Stakelin, Secretary  
Paula Miller  
Pamela Rickerson  
Larry Smith

Dept. of Professional Licensing Staff

Megan Norton, Board Administrator  
Isaac VanHoose, Commissioner  
Courtney Cook, Fiscal Section

Others

Jared Downs, Attorney, Office of Legal Services

Members Absent

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**CALL TO ORDER**

A regular meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Tami Ross, Board Chair, at 10:07 AM Tuesday July 16, 2019 at the Department of Professional Licensing. A quorum was present.

**APPROVAL OF THE MINUTES**

Mr. Smith made a motion to approve the minutes of the April 16, 2019 regular meeting with changes. Ms. Miller seconded and the motion carried

**FINANCIAL REPORT**

The financial statement for the months of April, May and June 2019 were presented to the Board for review. No further action was required.

**DPL UPDATE**

Commissioner VanHoose advised the projected move date for DPL has been pushed back to later this fall.

**BOARD COUNSEL'S REPORT**

Mr. Downs attended today's meeting in place of Mr. Kerr who was unable to attend. Mr. Downs advised he had no updates at this time.

**BOARD CHAIR REPORT**

Ms. Ross advised the Kentucky Diabetes Report for this year is now available for review.

Ms. Ross also followed up on the effect HB 358 has already had on local health departments this new fiscal year. Two diabetes programs have already been cut from two different health departments across the state. Mr. Downs advised Governor Bevin has called a special session for this coming Friday July 19 that if passed could aid in funding for quasi government agencies.

## **OLD BUSINESS**

## **NEW BUSINESS**

The Licensure Status report was reviewed. No action is required.

The Board discussed possible replacements for Ms. Ross and Mr. Smith when their terms expire later this year. Ms. Norton will attempt to send a mass email to licensees notifying those eligible of the vacancies.

The Board also discussed electing a new Chairman and Secretary. This discussion was tabled until next meeting.

The Board reviewed a 2020 meeting schedule. They will continue to meet on the third Tuesday; January 21, April 21, July 21 and October 20.

## **APPLICATION COMMITTEE REPORT**

The Applications Committee made a motion to approve the following:

Leigh Ann Koonmen- Apprentice Permit – Approved

Rhonda Merryman-Valiya- Master Licensed Diabetes Educator- Approved

Keisha Calhoun- Apprentice Permit – Approved with Provisions

Maranda Burgin- Apprentice Permit- Approved

Mr. Smith made a motion to approve the application recommendations. The motion was seconded by Dr. Stakelin and it carried.

The applications committee also reviewed the resubmissions from 2017-2018 Renewal Audits. The motion to approve was made by Mr. Smith seconded by Dr. Stakelin and it carried.

## **TRAVEL**

Mr. Smith made a motion to approve travel for today's meeting. The motion was seconded by Ms. Miller and it carried.

### **FUTURE MEETINGS**

The next Regular Board Meeting will be held October 15 2019 at 10:00 am at the Department of Professional Licensing 911 Leawood Drive Frankfort, KY 40601

### **ADJOURNMENT**

With no further business to discuss, Ms. Ross made a motion to adjourn the meeting at 11:28 p.m.