

**KENTUCKY BOARD OF LICENSED  
DIABETES EDUCATORS (KBLDE)  
Meeting Minutes – April 16, 2019**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Department of Professional Licensing on April 16 2019.

Members Present

Tami Ross, Board Chair  
Dr. Kristen Stakelin, Secretary  
Paula Miller  
Pamela Rickerson

Dept. of Professional Licensing Staff

Megan Norton, Board Administrator  
Isaac VanHoose, Commissioner  
Jennifer Beeler, Board Administrator

Members Absent

Larry Smith

Others

Carson Kerr, Board Attorney , Office of Legal Services  
Haley Lykins, Student

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**CALL TO ORDER**

A regular meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Tami Ross, Board Chair, at 10:15 AM Tuesday April 16, 2019 at the Department of Professional Licensing. A quorum was present.

**APPROVAL OF THE MINUTES**

Dr. Stakelin made a motion to approve the minutes of the January 15, 2019 regular meeting with changes. Ms. Miller seconded and the motion carried

**FINANCIAL REPORT**

The financial statement for the months of January, February and March 2019 were presented to the Board for review. No further action was required.

**DPL UPDATE**

Commissioner VanHoose advised the Board that the Reorganization bill did not make it out of committee this legislative session. But that its sponsor has plans to attempt again in the future. He also advised that the Department of Professional Licensing will be moving to the new state office building downtown Frankfort late summer or early fall of this year. He outlined the changes the Board will see in parking, meeting space and possibly adhering to different meeting times.

**BOARD COUNSEL'S REPORT**

Mr. Kerr explained in depth HB4 which will extend the length of time it will take to update or create a new administrative regulation. The bill was vetoed by Governor Bevin but his veto was overridden by the

House. He also advised the Board of a situation happening in Florida regarding a holistic health coach practicing as a dietitian/nutritionist without a license. The Board will continue to monitor the outcome.

Mr. Kerr also advised the Board of the Keep Americans Working Act. Previously if a licensee had a student loan from Kentucky Higher Education Authority (KHEAA) that was in default the Department of Professional Licensing was unable to issue the license. This has now changed and KHEAA does not have the ability to hold professional licenses.

### **BOARD CHAIR REPORT**

Ms. Ross provided information on proposed changes within public health and our states health departments. Diabetes education does not appear to be a priority, which could affect the number of applications received by the Board.

Ms. Ross provided an informational handout on AADE's Project Vision, which seeks to improve the outcome of patient-centered care.

### **OLD BUSINESS**

Ms. Ross presented some edits she would like made to the current website. Ms. Norton will pass on to the correct party.

The Board would like to make the process for licensure better known. Ms. Ross created a checklist for potential licensees to ensure they have met all requirements before applying. She will make some edits and send to Ms. Norton to add hyperlinks and post to website. This should cut down on the number of incomplete applications.

### **NEW BUSINESS**

The Licensure Status report was reviewed. No action is required.

Ms. Ross advised when her term as the Board's Licensed Dietitian/Nutritionist expires in November she will not be seeking reappointment and that the Board will review new Chair elections at its next scheduled meeting. The citizen at large position also expires in November with Mr. Smith not being eligible for another term.

### **APPLICATION COMMITTEE REPORT**

The Applications Committee made a motion to approve the following:

Michael McQuade- Reinstatement – Approved

Mary Katherine Walker- Licensed Diabetes Educator- Approved

Andrea Newcom- Master Licensed Diabetes Educator- Approved

Amy Olson- Master Licensed Diabetes Educator- Approved

Alma Fink- Apprentice Permit- Approved

Katherine Ullery- Licensed Diabetes Educator- Deferred

Elise Ball- Licensed Diabetes Educator – Deferred

Dr. Stakelin made a motion to approve the application recommendations. The motion was seconded by Ms. Miller and it carried.

The applications committee also reviewed the 2017-2018 Renewal Audits. The motion to approve was made by Ms. Rickerson, seconded by Dr. Stakelin and it carried.

### **TRAVEL**

Ms. Miller made a motion to approve travel for today's meeting. The motion was seconded by Dr. Stakelin and it carried.

### **FUTURE MEETINGS**

The next Regular Board Meeting will be held July 16 2019 at 10:00 am at the Department of Professional Licensing 911 Leawood Drive Frankfort, KY 40601

### **ADJOURNMENT**

With no further business to discuss, Ms. Ross made a motion to adjourn the meeting at 11:59 p.m